



Individual Grants Policy

Category:	Governance
Date Created:	November 2019
Review Date:	November 2020
Approved By:	Executive Committee
Contact Person:	Club Coordinator

1. Purpose

- 1.1 The Individual Grants Policy provides current UC students access to a small portion of Student Services Levy funds to assist in the activities of individual pursuits at a high level of achievement and/or community engagement

2. General Criteria for Arts, Community and Sports Individual Grants

- 2.1 Individual grant applications are considered on a case by case basis.
- 2.2 The application is made by a single individual.
- 2.3 The individual is a current UC student.
- 2.4 Individual grants are capped at \$750.00 per person.
- 2.5 All Grants applications must be future focused and not retrospective.
- 2.6 Individual applicants must provide a letter of selection/proof of involvement for the activity that they are applying for.
- 2.7 Individuals can only receive one grant per calendar year.
- 2.8 The individual must be selected to represent their region or New Zealand or can demonstrate their attendance at an event will benefit the student body and wider community.
- 2.9 Preference will be given to those individuals who are a member of a UCSA affiliated club relevant to their pursuit and have written support of the club.
- 2.10 In the event there is no relevant UCSA affiliated club for the Arts, Community or Sporting opportunity, applications may be considered.
- 2.11 An individual grant application will not be considered for:
- 2.12 Grants that further the activities of professional persons.
- 2.13 Grants that could be used to meet University of Canterbury course requirements.

- Any event staged primarily for publicity and / or the benefit of a select / invited industry group
- Food or alcohol
- Any trips for supporters or spectators
- Any dress uniforms, equipment, or apparel of a personal nature

3. Frequency of Application Grounds

- 3.1 Applications for individual grant applications can be made at any time with the Executive committee meeting every two weeks (during term time).

4. Approvals

- 4.1 Only the Executive Committee or its delegate, can make a decision regarding the outcome of a valid grant, and each member of the decision panel shall have one vote.